

312 Oakwood Court  
Newmarket, ON L3Y 3C8  
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Fax: (905) 895-1630  
Email: info@oapsor.ca  
Website: oapsor.ca

OAPSOR



ONTARIO ASSOCIATION  
OF PROFESSIONAL  
SEARCHERS OF RECORDS

"Searching the Right Way"

**MEMBER APPLICATION May 01 2019– April 30 2020**  
**FEE PAYABLE \$200**

**PAGE 1 of 2**

NAME: \_\_\_\_\_  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
OFFICE TELEPHONE: \_\_\_\_\_  
OFFICE FAX: \_\_\_\_\_  
EMAIL\*: \_\_\_\_\_  
WEBSITE: \_\_\_\_\_

YEAR YOU STARTED IN RETRIEVAL OF PUBLIC RECORDS: \_\_\_\_\_  
NUMBER OF EMPLOYEES DIRECTLY INVOLVED IN RETRIEVAL OF PUBLIC RECORDS: \_\_\_\_\_

**Errors & Omissions Insurance (MANDATORY)**

Currently carry E&O Insurance (Proof of current certificate enclosed or to follow)  
 Do not currently have E&O Insurance – interested in receiving information package

**Have you or any of your employees of the applicant ever been charged with, or convicted of, committing a criminal or fraudulent act?**  Yes  No

If "YES", please provide full details (including dates) and attach on a separate sheet.

**During the past three years, are current or former employees aware of any circumstances, allegation, contention or incident that may potentially result in a claim for an error or omission in the performance of a professional service being made against You, Your Entity, or Employee(s) (past or present)?**  Yes  No

If YES, please provide full details (including date of the claim or allegation) on a separate attachment.

**Have you or any employee under the applicant:**

**Had their license suspended or terminated by a regulatory authority?**  Yes  No

**Been called before an investigative committee for disciplinary proceedings for professional misconduct by a professional society/board or any statutory registration board?**  Yes  No

**Been censured or fined by a regulatory authority?**  Yes  No

**Been charged with, or convicted of, committing a criminal or fraudulent act?**  Yes  No

If "YES" to any of the above, please provide full details (including dates) and attach on a separate sheet.

Name of Applicant: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_



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*I consent to the release of any and all information as to current and past claims made against me/us under the OAPSOR policy of insurance, and further consent to the OAPSOR Board being advised as to a claim or notice of a claim by the OAPSOR insurer, together with a copy of the basis of the final disposition by the OAPSOR insurer of any claim(s) made. I/We acknowledge that being a member of OAPSOR authorizes the OAPSOR Board to receive information from OAPSOR's insurer regarding any OAPSOR's member's coverage/claim history, on the basis that this information will be kept confidential by OAPSOR.*

\_\_\_\_\_ Signature \_\_\_\_\_ Date

**NATURE OF BUSINESS: SELECT ALL THAT APPLY**

- |   |   |
|---|---|
| <input type="checkbox"/> Trademarks, Patents, Copyright Searches & Filings  | <input type="checkbox"/> Real Estate Title Searches and Registrations |
| <input type="checkbox"/> Searches for Real Property outside of Canada       | <input type="checkbox"/> Corporate Name Search (NUANS)                |
| <input type="checkbox"/> Corporate & Security due-diligence Searches        | <input type="checkbox"/> Litigation Searches and Filings              |
| <input type="checkbox"/> Document Filings (Articles, Business Registration) | <input type="checkbox"/> Process Serving                              |
| <input type="checkbox"/> PPSA Search & Registration                         | OTHER: «OTHER» _____  |

**JURISDICTION: SELECT ALL THAT THAT YOU PHYSICALLY ATTEND**

- |   |   |
|---|---|
| <input type="checkbox"/> Algoma (NO.01) - Sault Ste. Marie                                  | <input type="checkbox"/> Brant (NO.02) - Brantford                    |
| <input type="checkbox"/> Bruce (NO. 03) – Walkerton   | <input type="checkbox"/> Cochrane (NO. 06)                            |
| <input type="checkbox"/> Dufferin (NO. 07) – Orangeville                                    | <input type="checkbox"/> Dundas (NO. 08) – Morrisburg                 |
| <input type="checkbox"/> Durham (NO. 40) – Whitby   | <input type="checkbox"/> Elgin (NO.11) - St. Thomas                   |
| <input type="checkbox"/> Essex ( NO.12) – Windsor   | <input type="checkbox"/> Frontenac (NO.13) – Kingston                 |
| <input type="checkbox"/> Glengarry (NO. 14) – Alexandria                                    | <input type="checkbox"/> Grenville (NO.15) – Prescott                 |
| <input type="checkbox"/> Grey (NO.16) - Owen Sound  | <input type="checkbox"/> Haldimand (NO. 18) – Cayuga                  |
| <input type="checkbox"/> Haliburton (NO 19) – Haliburton                                    | <input type="checkbox"/> Halton (NO.20) – Milton                      |
| <input type="checkbox"/> Hastings (NO.21) – Belleville                                      | <input type="checkbox"/> Huron (NO.22) – Goderich                     |
| <input type="checkbox"/> Kenora (NO. 23) – Kenora   | <input type="checkbox"/> Kent (NO. 24) – Chatham                      |
| <input type="checkbox"/> Lambton (NO. 25) – Sarnia  | <input type="checkbox"/> Lanark (NO.27) – Almonte                     |
| <input type="checkbox"/> Leeds (NO.28) – Brockville   | <input type="checkbox"/> Lennox (NO. 29) – Napanee                    |
| <input type="checkbox"/> Lindsay (NO. 57) (formerly Victoria) – Lindsay                     | <input type="checkbox"/> Metropolitan Toronto (No. 64 & 66) – Toronto |
| <input type="checkbox"/> Middlesex (NO.33) – London   |   |
| <input type="checkbox"/> Muskoka (NO. 35) - Bracebridge                                     |   |
| <input type="checkbox"/> Niagara North (NO. 30) and Niagara South (NO. 59) - St. Catharines | <input type="checkbox"/> Norfolk (NO.37) – Simcoe                     |
| <input type="checkbox"/> Northumberland (NO. 39) – Cobourg                                  | <input type="checkbox"/> Ottawa-Carleton (NO.04/05) – Ottawa          |
| <input type="checkbox"/> Oxford (No.41) – Woodstock   | <input type="checkbox"/> Parry Sound (NO. 42) - Parry Sound           |
| <input type="checkbox"/> Peel (NO. 43) – Brampton   | <input type="checkbox"/> Perth (NO. 44) – Stratford                   |
| <input type="checkbox"/> Peterborough (NO. 45) – Peterborough                               | <input type="checkbox"/> Prescott (NO.46) – Hawkesbury                |
| <input type="checkbox"/> Prince Edward (NO.47) – Picton                                     | <input type="checkbox"/> Renfrew (NO. 49) – Pembroke                  |
| <input type="checkbox"/> Russell (NO. 50) – Embrun  | <input type="checkbox"/> Simcoe (NO. 51) – Barrie                     |
| <input type="checkbox"/> Stormont (NO.52) – Cornwall  | <input type="checkbox"/> Sudbury (NO. 53)                             |
| <input type="checkbox"/> Thunder Bay (55) – Thunder Bay                                     | <input type="checkbox"/> Waterloo (NO. 58) – Kitchener                |
| <input type="checkbox"/> Wellington (NO. 61) – Guelph                                       | <input type="checkbox"/> Wentworth (NO. 62) – Hamilton                |
| <input type="checkbox"/> York Region (NO.65) - Aurora                                       |   |

**Please mail both pages of this form with your cheque to:  
OAPSOR 312 Oakwood Court, Newmarket ON L3Y 3C8**